



MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Monday, June 18, 2007
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Walleggem
B. Preisntanz, CAO
J. McMillin, City Clerk
H. Kasprick, Deputy Clerk
R. Perchuk, Operations Manager
K. Brown, Finance & Admin. Manager
B. Reynard, Community Services Manager
D. Jorgenson, Chief of Police, KPS

PRESENTATION

4:00 p.m. – To Handi Transit Committee

Mayor Compton presented the Handi Transit Board with a cheque in the amount of \$10,000.00 that was donated from a summer lake resident to assist the Handi Transit Committee with the operation of the service for 2007. This very generous donation from the summer lake resident who wishes to remain anonymous would like the recipients of the donation to work on a plan to meet the future financial needs of the service. This donation comes with the understanding that the Handi Transit Board will be requested to gather data and develop a feasible business model to meet the needs of its ridership for the future sustainability of the service, and indicated this is a one-time grant. The Board Members in attendance graciously accepted the donation.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 14-2003

TAKE NOTICE THAT AS REQUIRED UNDER NOTICE BY-LAW NO. 14-2003, COUNCIL INTENDS TO ADOPT THE FOLLOWING AT ITS JUNE 25, 2007 MEETING:-

- 2007 Water & Sewer Operating Budget & Five Year Capital Plan;
- 2007 Solid Waste Operating Budget and Five Year Capital Plan

B. DECLARATION OF PECUNIARY INTEREST

There were none Declared.

C. CONFIRMATION OF MINUTES

Moved by A. Poirier, Seconded by D. McCann & Carried:-

THAT the Minutes of the last regular and closed Committee Meeting held **Monday, June 4, 2007**, be confirmed as written.

D. DEPUTATIONS:-

A) Noreen Van Breda – Animal Control & By-law

Mrs. Van Breda's family lost their family cat Henry on June 11th to vicious stray dogs in Keewatin. She indicated that many area residents have seen these dogs and numerous other families have suffered the same kind of loss with these feral dogs killing their family pets. Mrs. Van Breda requested Council and Animal Control to take these attacks on these innocent animals very seriously and capture these stray dogs before a child gets hurt.

B) Jo-Jo Holiday – Animal Control & By-law

Ms. Holiday's family lost their family cat Timothy on June 17th to vicious stray dogs that came right onto her deck in front of her door. She referred to other cities that have wild dog problems in their communities and how they have attacked and seriously injured humans. She would like to know what Council and Animal Control will be doing to immediately remove this danger to our community.

C) James Murray – Animal Control & By-law

Mr. Murray lives at the end of Beach Road and also had his family cat destroyed by wild dogs last October. These wild dogs have been roaming around in Keewatin all winter. These dogs are chasing deer, tearing apart garbage and killing cats all over the community. Mr. Murray has contacted Animal Control on several occasions to catch these dogs and Animal Control has been trying to do so with cages but have been unable to catch these dogs. He would like Council to take these comments seriously and do something before a child or other persons are hurt.

E. REPORTS:-

1. Police Costing Proposals

RECOMMENDATION:

THAT Council of the City of Kenora hereby receive the following proposals to develop a police costing model and manage the process for selecting a police service provider for the City of Kenora:

- Consultants on Police Services Inc. – John Watkins - \$95,000 plus related expenses
- Hodgson Associates – Moe Hodgson - \$34,220 plus related expenses
- Public Safety Innovations, Inc. – Paul McKenna - \$68,370 plus related expenses; and

THAT the proposal from Consultants on Police Services Inc. – John Watkins, in the amount of \$95,000 plus related expenses be accepted; and further

THAT a bylaw to enter into an agreement with Consultants on Police Services Inc. be presented for three readings, and the Clerk and Mayor be hereby authorized to execute this agreement.

Discussion: Council discussed why they were in favour of the tender that was of the highest amount. Mr. Watkins has committed 760 hours with three to four other professionals versus the other consultants that were significantly less in the number of hours and worked independently. The CAO has done several reference checks on Mr. Watkins and has had very good reviews on his work. He has a background as a previous police officer and the other consultants do not have this practical work experience as well as Council felt that Mr. Watkins was very clear in his proposal.

The Manager of Finance and Administration suggested that we would require an amendment to the By-law to amend the budget for this expenditure. Councillor Poirier indicated that he did not want to see a three or four person committee making the decision for Council; he wants to see the whole of Council make this decision. It was further noted that the steering committee will not make any decisions on the process; they will simply be a committee of Council that works with the consultant. Mayor Compton inquired as to whether we have to pay the whole \$95,000 consultants fee if he does not spend the 760 hours on the review. The CAO indicated that he would confirm, but if less hours are spent he would assume that we would pay a lesser amount.

AMENDED RECOMMENDATION:

That Council of the City of Kenora hereby take the following steps with respect to the municipal police services review and costing process;

1. Receive the following proposals to develop a police costing model and manage the process for selecting a police service provider for the City of Kenora:

- Consultants on Police Services Inc. – John Watkins - \$95,000 plus related expenses
- Hodgson Associates – Moe Hodgson - \$34,220 plus related expenses
- Public Safety Innovations, Inc. – Paul McKenna - \$68,370 plus related expenses

2. Accept the proposal from Consultants on Police Services Inc. – John Watkins, in the amount of \$95,000 plus related expenses

3. Give three readings to a bylaw to enter into an agreement with Consultants on Police Services Inc., and the Clerk and Mayor be

- hereby authorized to execute this agreement
4. Give public notice in accordance with Notice Bylaw No. 14-2003, that Council intends to amend the 2007 capital budget to withdraw funds from the Contingency Reserve at its July 16, 2007 meeting by giving three readings to a bylaw to authorize an appropriation from the Contingency Reserve in the amount of \$100,000.00 for the purpose of funding the police costing study
 5. Appoint the following members be appointed to the City of Kenora Police Costing Model Steering Committee:
 - Councillor Wendy Cuthbert
 - Councillor Charito Drinkwalter
 - Councillor Dave McCann
 - Councillor Chris Van Wallegem (alternate)

Recommendation approved as amended (resolution and by-law).

**JMcMillin/
HKasprick**

2. Harbourfest 2007 – Request for Funding

RECOMMENDATION:

THAT Council of the City of Kenora hereby identify the Harbourfest Special Event as a City endorsed event for purposes of the Harbourfest Committee making separate application for liability insurance coverage under umbrella of the City's insurance policy for 2007; and further

THAT the Tourism Sub-Committee be requested to bring forward a report to Council by November 2007 with respect to the future level of assistance/support for existing City sponsored events.

Discussion: Chief Jorgenson indicated that it is not a good idea to reduce the number of officers present at the event. They will be maintaining the same number of officers for the 2007 event. Chief Jorgenson indicated that reducing the number of officers present under the tent and reallocate these officers from under the tent to elsewhere in the area is an option that can be explored.

AMENDED RECOMMENDATION:

That Council of the City of Kenora hereby identify the Harbourfest Special Event as a City endorsed event for purposes of the Harbourfest Committee making separate application for 2007 liability insurance coverage as provided by the City's insurance carrier; and further

That the Tourism Sub-Committee be requested to bring forward a report to Council by November 2007 with respect to the future level of assistance/support for existing City sponsored events.

Recommendation approved as amended.

HKasprick

3. 2007 Water & Sewer Operating Budget & 5 Year Capital Plan

RECOMMENDATION:

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to adopt the 2007 Water & Sewer Utility Budget at its June 25 meeting; and

THAT Council hereby approves the 2007 Water & Sewer Operating Budget and Five Year Capital Plan, as amended; and further

THAT Council give three readings to By-Law Number 78-2007 – A By-Law to approve the 2007 Water & Sewer Utility Budget.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

**4. 2007 Solid Waste Operating Budget & 5 Year Capital Plan
RECOMMENDATION:**

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to adopt the 2007 Solid Waste Utility Budget at its June 25 meeting; and

THAT Council hereby approves the 2007 Solid Waste Operating Budget and Five Year Capital Plan, as amended; and further

THAT Council give three readings to By-Law Number 79-2007 – A By-Law to approve the 2007 Solid Waste Utility Budget.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

**5. Allocation of Funds in the Ontario Bus Replacement Program
RECOMMENDATION:**

THAT Council give three readings to a by-law permitting the City of Kenora to enter into a letter of agreement with the Ministry of Transportation with respect to the Ontario Bus Replacement Program.

Recommendation approved (resolution and by-law).

**JMcMillin/
HKasprick**

6. Meeting Investigators, etc. – Bill 130

Committee reviewed the various options set out in the Clerk's report and agreed the following be further investigated: -

Option #3 – appoint an Investigator on a regional or district basis and cost-share with other municipalities;

Option #4 – partner with AMO through its Local Authority Services (LAS) sponsored Investigator Services.

The Clerk will bring these options forward to the AMCTO Zone 9 fall meeting in September in Thunder Bay for further review with other municipalities and will report back to Committee as January 1, 2008 is the deadline for action on this legislated requirement under the Municipal Act.

JMcMillin

This item can be held on the agenda for the time being.

**7. Special Occasions Permit – Harbourfest
RECOMMENDATION:**

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to the Harbourfest Committee for events taking place at the Harbourfront in conjunction with its 2007 festivities as

noted below: -

August 3 between the hours of 4:00 p.m. and 1:00 a.m.
August 4 between the hours of 12:00 p.m. and 1:00 a.m.
August 5 between the hours of 12:00 p.m. and 1:00 a.m.;

and

THAT the City of Kenora hereby approves and designates this event as a Community Festival in and for the City of Kenora; and further

THAT the Harbourfest Committee be provided with a copy of the Municipal Alcohol Policy by the Special Events Coordinator for completion prior to the above event.

Recommendation approved.

HKasprick

8. Special Occasions Permit – Kenora Borealis Multi-Sport RECOMMENDATION:

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to Kenora Borealis Multi-Sport for events taking place at the Harbourfront in conjunction with its Awards Banquet, as follows: -

July 29, 2007 between the hours of 1:00 p.m. and 3:00 p.m.;

and

THAT the City of Kenora hereby approves and designates this event as a Community Festival in and for the City of Kenora; and further

THAT Kenora Borealis Multi-Sport be provided with a copy of the Municipal Alcohol Policy by the Special Events Coordinator for completion prior to the above event.

Recommendation approved.

HKasprick

9. Special Occasions Permit – KBI Tourney RECOMMENDATION:

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to the Kenora Bass International Tournament – 2007 for events taking place at the Harbourfront in conjunction with the 2007 K.B.I. Tourney, as noted below: -

August 8 between the hours of 4:00 p.m. and 9:00 p.m.
August 9 between the hours of 3:00 p.m. and 11:00 p.m.
August 10 between the hours of 3:00 p.m. and 1:00 a.m.
August 11 between the hours of 12:00 p.m. and 1:00 a.m.;

and

THAT the City of Kenora hereby approves and designates this event as a Community Festival in and for the City of Kenora; and further

THAT K.B.I. be provided with a copy of the Municipal Alcohol Policy by the

Special Events Coordinator for completion prior to the above event.

Recommendation approved.

Committee requested that since Chief Jorgensen will be meeting with representatives of Harbourfest that he also meet with the KBI Organizing Committee to review the details of the Municipal Alcohol Policy.

10. Suggestions for Ministry Delegations @ AMO Conference

Committee agreed that in the next two weeks it should be discussed what Ministers they want to meet with at AMO as the deadline for submissions is July 27. Committee asked that Managers have input into this process as well.

11. Promotional Flyer – “Our City”

RECOMMENDATION:

THAT Council approve option number one marketing tool initiative, being an informational tabloid format for a City promotional flyer, on a one time trial basis to determine the effectiveness and response from the public; and further

THAT Council consider implementing the informational tabloid format as a tool for external communications to the public on a semi-annual basis by referring this project to the 2008 budget for consideration.

Recommendation approved.

12. By-law Enforcement Officers – Kenora Police Service

RECOMMENDATION:

THAT Council give three readings to a by-law to appoint the following summer By-law Enforcement Officers for the Kenora Police Service: -

**Stephanie Kuentzle
Marley Tresoor
Morgan Coulis**

Recommendation approved (resolution and by-law).

13. Change in December Meetings

RECOMMENDATION:

THAT Council hereby approves a revised meeting schedule for the month of December, 2007 as follows: -

Monday, December 3 – between 4:00 p.m. & 7:00 p.m.

Finance & Administration Committee

Community Services Committee

Operations Committee

Tuesday, December 4 – 9:00 a.m. – Property & Planning

Wednesday, December 5 – 8:30 a.m. – Emergency Services

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**Chief
Jorgensen**

**Council/
Managers**

HKasprick

**JMcMillin/
HKasprick**

Monday, December 10 – 5:00 p.m. – Council Meeting; and further THAT these meetings be advertised accordingly and circulated to applicable staff.

Recommendation approved.

14. Manitoba Opera Company 35th Anniversary – August 19 at the Harbourfront – Appointment of Councillor

Councillor McMillan advised he has volunteered to be the Council representative on this short-term Working Committee.

This item may be filed.

ITEMS ON HOLD:

- Adoption of New Procedural By-law
- The Rat Portage
- Old Fort Island – Transfer By-law/MOU2

OTHER BUSINESS

15. Deputations regarding Wild Dogs

DISCUSSION:

Councillor Cuthbert asked if we could hire someone to capture these dogs to get this situation under control. Chief Jorgenson met with Staff Sergeant Denver, P. Van Walleggem and the By-Law Enforcement Officers regarding these dogs and this situation. There is a long history of these dogs and they discussed the options that Animal Control provided. They have caught three of the dogs but have only one still in custody waiting to be destroyed. They cannot get close to these dogs to catch them and they are difficult to locate during the day. Tranquilizing the dogs is an option but you have to see the dogs to do this. They have only seen these dogs on one or two occasions as they are wild dogs, not similar to regular household dogs. The plan is to trap them with bear traps as regular traps will not work and are dangerous to other animals.

It was noted that many of these wild dogs come from outlying First Nations Territories and it is difficult to trap them. A letter is to go to these communities from the City advising of what has been taking place.

This item will be discussed at the Kenora Police Services Board on June 20th. Chief Jorgenson indicated they have increased their attempts to try and catch these dogs and have established the bear traps, are changing the food in the traps regularly, and increased media awareness to residents. They are going to communicate with the adjoining First Nations to try and address the problems of these dogs coming from these communities into the city.

The Kenora Police Services Board is to provide a report to Committee following discussions at its June 20th meeting on the dog situation.

NEXT MEETING

- Monday, July 9, 2007.

HKasprick

JMcMillin

Chief
Jorgensen/
PGrouda



COMMUNITY SERVICES COMMITTEE MINUTES

Held at 5:20 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-

2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

Councillor Poirier declared a Conflict of Interest under the item of the Shauna Crescent Residents Bocce Court Discussion as his neighbour has taken the lead on this.

C. CONFIRMATION OF MINUTES

Moved by A. Poirier, Seconded by D. McCann & Carried:-

THAT the Minutes of the last regular Committee Meeting held **Monday, June 4, 2007**, be confirmed as written.

D. REPORTS:-

1. Coney Island South Boardwalk

Councillor McCann indicated he is still opposed to spending any money on private property and Councillor Cuthbert concurred. Mayor Compton also enforced Councillor McCann's position as to not spending any money on the private property and that we give notice to the Coney Island residents that we are abandoning the boardwalk.

After a lengthy discussion on how to proceed, the following recommendation was put forth and will be introduced at the June 25 Council Meeting: -

THAT Council hereby agrees to proceed with the abandonment and/or transfer, on an "as-is basis" of all, or part of the Coney Island South Boardwalk on or before August 13, 2007.

HKasprick

OTHER BUSINESS

• Integrated Pest Management Committee –

Councillor Van Wallegghem advised he has information from the Pest Management Committee if any Member would like to review same, as well as information and a video on fluoridation that was submitted by Pearl Bannister at last week's Council deputation.

Committee discussed doing a follow-up review in September regarding the IPM Committee.

Councillor Poirier left the meeting at 5:50 p.m. while the following item was discussed: -

- **Shauna Crescent Residents - Bocce Court Discussion**

Committee reviewed the Pros and Cons regarding this request, noting that it encourages community spirit, its family orientated, is low cost for a social gathering at no cost to the City. But alternatively, there are such issues as maintenance, liability, and potential noise complaints.

It was questioned if all residents are on side with the proposal and it was mentioned it has been a positive neighbourhood recreational option.

It was agreed that Mr. Reynard contact Frank Bastone, proponent, and request that he obtain signatures of approval from all neighbours that they are in favour of the proposal, and to provide him with a copy of the Noise By-law.

This item is to be held on the Agenda.

UPDATES & INFORMATION

- **Bench Agreement** – Mayor Compton requested this item be placed on the agenda and indicated that he would like to be part of the Review Committee. It was noted this is a 10 year contract that does not expire until 2012, and is very loose with no accountability back to the City.

Committee requested that a subcommittee be established to review this agreement and make recommendations for changes to the contract that appropriately reflects the City's best interest. Mr. Reynard will make these arrangements.

Councillor Poirier returned to the meeting at 6:00 p.m.

- **JM Arena Operating & Financial Reports** – The Treasurer from the JM Committee is compiling all the financial information and will submit it to the City by the end of the week, as there was an oversight of the deadline date. She is completing all the financial statements from the last 5 years, and this information is to be circulated to all of Council. Councillor Van Wallegghem advised he will e-mail a copy of the by-law and agreement from amalgamation to all of Council for their review and information.

NEXT MEETING

- **Monday, July 9, 2007.**

**BReynard/
JMcMillin**

BReynard

**BReynard/
Councillor
Van
Wallegghem**



OPERATIONS STANDING COMMITTEE MINUTES

Held at 6:05 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-

2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none Declared.

C. CONFIRMATION OF MINUTES

Moved by C. Drinkwalter, Seconded by A. Poirier & Carried:-

THAT the Minutes of the last regular and closed Committee Meetings held **Monday, June 4, 2007**, be confirmed as written.

D. REPORTS

ROADS

1. 2007 Supply and Delivery of Granular "A".

RECOMMENDATION

THAT the following quotations, for the supply and delivery of 3000 tonnes of Granular "A", Part A, as specified, be received: -

Lunam Drillers Ltd.	\$12.29 per tonne
Joe Neniska & Sons Ltd.	\$15.00 per tonne
Hugh Munro Construction	\$15.34 per tonne
Pioneer Construction	\$12.85 per tonne

THAT the quotation submitted by Lunam Drillers Ltd., Kenora, Ontario, in the amount of \$12.29 per tonne (taxes included), pending approval of the proposed aggregate, be accepted; and further

THAT the ranking list attached to R. Perchuk's June 7 report for the supply only of Granular "A" material from private pits, Part B, as specified, be hereby accepted.

Recommendation approved.

2. 2007 Supply of Class 2 Aggregate

RECOMMENDATION

THAT the following quotations, for the supply of 800 tonnes of Class 2 Aggregate, as specified, be received, and further;

Hugh Munro Construction	\$15.66 per tonne
Joe Neniska & Sons Ltd.	\$17.67 per tonne

THAT the quotation submitted by Hugh Munro Construction, Kenora,

HKasprick

Ontario, in the amount of \$15.66 per tonne (taxes included), pending approval of the proposed aggregate, be accepted.

Recommendation approved.

3. 2007 Household Hazardous Waste Day Tender

RECOMMENDATION

THAT the only tender submission for the City of Kenora Household Hazardous Waste Day, be received:-

Miller Environmental - \$23,450.00 (GST not included);
and further

THAT the tender submitted by Miller Environmental, in the amount of \$23,450.00 (GST not included), be accepted.

Recommendation Approved:-

ITEMS ON HOLD:

- 318 Mellick Avenue Laneway – Marciniak HOLD for report

NEXT MEETING

Monday, July 9, 2007

Moved by C. Drinkwalter, Seconded by R. McMillan & Carried-

THAT this meeting be now declared closed at 6:10 p.m.; and further

THAT Council adjourns to a Closed Meeting Session to discuss the following:

- **Labour relations/employee negotiations.**

There were no reports as a result of the Closed Meeting Session.

The meeting adjourned 6:45 p.m.

HKasprick

HKasprick